Curriculum Development --New Program/Program Revison Processes
with Deadlines for 2024-2025 Catalog

	Steps	New Program				Program Revision			Academic Pathway Program
Proposal	**Creation**	Faculty Originator — Launch by October 6, 2023				Faculty Originator- — Launch by October 6, 2023			**Instructional Support** — Launched by **December, 2023**
	Approval	**Academic & Student Affairs Council (Career/Professional)**		**School Dean (Transfer)**					Only if Changes are required--
	Date	*Approved on or before November 10, 2023*		*Approved on or before November 10, 2023*					
Curriculum	**Environmental Scanning**	Instititutional Research							**Approvals--**
	Program Proposal/Institutional Capacity Assessement	Originator / Director of Transfer & Articulation Services / Department Head/Program Director / Associate Dean							Director of Curriculum Development & Assessment / Director of Transfer & Articulation Services / Department Heads/Program Directors for Pathway / *Approval by* **January 5, 2024**
	4 Year Institution Benchmarking/ Confirmation of Interest and/or Curriculum Development	Originator / Director of Curriculum Development and Assessment / Director of Curriculum Management / Director of Transfer & Articulation Services / Department Head/Program Director / Associate Dean							
Approvals of curriculum	**Career/Professional Programs and Transfer Programs**	**Department Head**	**Dean**	**Curriculum Approval Team****	**Provost**	**Department Head**	**Dean**	**Curriculum Approval Team****	**Curriculum Team**
		Approved on or before November 10, 2023	Approved on or before November 21, 2023	Approved on or before December 8, 2023	Approved on or before December 19, 2023	Approved on or before November 10, 2023	Approved on or before November 21, 2023	Approved on or before December 8, 2023	Approved on or before **January 26, 2024**
Systems	**4 Year College – Notification of change Transfer Programs**	Director of Transfer & Articulation Services				Director of Transfer & Articulation Services			**Dean**
	Decision Implementation								Approved on or before **February 1, 2024**
	Systems Updating & Final Review/Approval	Registrar's Office / Curriculum Support / (Systems work in preparation for the 2024-2025 online catalog production-January/February, 2024)				Registrar's Office / Curriculum Support / (Systems work in preparation for the 2024-2025 online catalog production-January/February, 2024)			Registrar's Office / Curriculum Support / (Systems work in preparation for the 2024-2025 online catalog production-January/February, 2024)

*****Curriculog proposals are due two weeks prior to each Curriculum Approval Team meeting (proposals should reach the Team's step two weeks prior to each meeting)*